

This is a 12-hour training for volunteers who will be teaching reading, writing, math or GED to native English speaking or advanced ESL students. The workshop is appropriate for volunteers who will be working with learners one-to-one, in small groups or classrooms.

You'll learn how to:

- Establish academic and real-life reading and writing goals with your students
- Use textbooks to meet your students' goals
- Teach alphabetics, fluency, vocabulary and comprehension
- Help your students prepare for the GED tests
- Plan lessons that meet your students' needs
- Find the many teaching resources available to volunteer tutors

The 12-hour training is broken down into 4 sessions; each session is 3 hours long. Participants must complete all 4 sessions to receive a certificate of completion.

Participants are encouraged to attend all 4 sessions in order. But if you need to miss a session, you are welcome to make it up at a later date.

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**TRAINING DATES**

**SESSION TIMES**

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**January 8, 10, 13:**

SESSION 1: Monday, Jan. 8 .....6-9 p.m.

SESSION 2: Wednesday, Jan. 10 .....6-9 p.m.

SESSIONS 3 & 4: Saturday, Jan. 13 .....9 a.m.-3:30 p.m.

**March 6, 8, 10:**

SESSION 1: Tuesday, Mar. 6.....6-9 p.m.

SESSION 2: Thursday, Mar. 8 .....6-9 p.m.

SESSIONS 3 & 4: Saturday, Mar. 10.....9 a.m.-3:30 p.m.

**May 7, 9, 14, 16:**

SESSION 1: Monday, May 7 .....6-9 p.m.

SESSION 2: Wednesday, May 9 .....6-9 p.m.

SESSION 3: Monday, May 14 .....6-9 p.m.

SESSION 4: Wednesday, May 16 .....6-9 p.m.

**Training Location:**

Minnesota Literacy Council, main office  
700 Raymond Ave., Suite 180  
St. Paul, MN 55114

(651) 645-2277

[Click for a map and directions to St. Paul](#)

**Training Registration & Fee:**

To register, please visit [mnliteracy.org/training](http://mnliteracy.org/training), or contact Kelly at [krynda@mnliteracy.org](mailto:krynda@mnliteracy.org) or 651-251-9074.

There is a \$35 training registration fee for individuals who will be *volunteering* in Minnesota. If the fee is a barrier for you, please contact Kelly to request a financial hardship fee waiver!

The fee for individuals who will not be volunteering in Minnesota is \$50.