

Volunteer Position Description: Citizenship Ambassador

Purpose:

Citizenship Ambassadors raise awareness in their communities about the benefits of citizenship and the availability of citizenship classes.

Responsibilities:

- Provide information to personal contacts and other community members about citizenship programs;
- Establish relationships between the citizenship program and contacts in the community;
- Be a respectful representative of the citizenship program;
- Distribute flyers at 5 or more locations and speak to 3 or more community groups;
- Document hours and submit to the Program Coordinator.

Skills and qualifications:

- Current or former citizenship learner;
- A strong interest in helping members of the community;
- A willingness to be open to other cultures and ways of thinking;
- Patience and flexibility;
- Age 18 or older.

Benefits:

- Gain volunteer experience that can be used on a resume;
- Network with community leaders;
- Help immigrants and refugees gain citizenship.

Training:

- General orientation to the program's Volunteer Policies and Procedures;
- Overview of outreach strategies and objectives with the Program Coordinator.

Resources and support:

Orientation and training will be provided by the Program Coordinator and/or ABE staff members. Flyers and handouts will be provided. The Volunteer Coordinator is also available to you to answer questions or respond to concerns.

Time commitment requested:

Scheduling is flexible, depending on the times and places you choose to visit. The time commitment is approximately 2 months.

Citizenship Ambassador Action Plan

Name: _____

The following questions will help target your outreach efforts:

1. What languages do you speak?

2. With which communities do you feel you have strong connections? Consider communities based on your current location, culture, or country of origin.

Based on your answers to questions 1 and 2, please list where and how you will focus your outreach efforts:

- Please list the locations where you plan to post flyers:

1. _____
2. _____
3. _____
4. _____
5. _____

By what date do you plan to finish posting the flyers?

- What community groups or events will you attend to speak about citizenship?

1. _____ Date: _____
2. _____ Date: _____
3. _____ Date: _____

- Do you have family or friends who may be interested in citizenship?

- Are there other people that you know who would benefit from knowing about citizenship programs? If yes, please list them here:

- What other ideas do you have for raising awareness of citizenship?